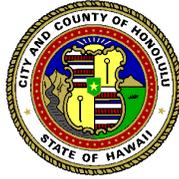


**ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU**

925 DILLINGHAM BOULEVARD, SUITE 190 • HONOLULU, HAWAII 96817
PHONE: (808) 768-9242 • FAX: (808) 768-7768 • EMAIL: ethics@honolulu.gov • INTERNET: www.honolulu.gov/ethics

KIRK CALDWELL
MAYOR



JAN K. YAMANE
EXECUTIVE DIRECTOR
AND LEGAL COUNSEL

AGENDA

Date: April 17, 2019

Time: 11:30 a.m.

Place: Kapālama Hale
1st Floor Conference Room
925 Dillingham Boulevard
Honolulu, Hawai'i 96817
and
371 Alae Road
Kula, Hawai'i 96790

Pursuant to HRS Sec. 92-3.5, members of the public may attend the public session at either location.

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO SPEAK
AND/OR SUBMIT WRITTEN TESTIMONY ON ANY AGENDA ITEM**

ORDER OF BUSINESS

- I. Call to Order, Public Notice, Quorum
- II. New Business
 - A. Chair's Report
 - 1. Announcements, Introductions, Correspondence, and Additional Distribution
 - a. Resolution No. 19-57, CONFIRMING THE REAPPOINTMENT OF MS. RIKI MAY AMANO TO SERVE ON THE ETHICS COMMISSION OF THE CITY AND COUNTY OF HONOLULU (introduced March 5, 2019)
 - 2. For Action: Approval of Open Session Minutes of February 20, 2019

B. Executive Director and Legal Counsel's Report

1. Staff Work Reports Summary
2. Statistics
 - a. Website Sessions – February and March 2019
 - b. Financial Disclosure Filings – Update
 - c. Lobbyist Registrations, Annual Reports – Update
3. Budget
 - a. FY2019 Operating Budget – None
 - b. FY2020 Operating Budget Request – Update
4. Education and Outreach
 - a. Ethics Training Program (FY19–FY20) – Update
 - b. Twitter – Update
 - c. Newsletter – May 2019
5. Legislation
 - a. Financial Disclosures – Clarify Reporting Year
 - b. Lobbyists – Delete Notary Requirement
6. Education Opportunities – Commissioners and Staff – None
7. Evaluation Form – Executive Director and Legal Counsel

III. Executive Session (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; Section 92-5(a)(4), HRS, to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

- A. For Discussion and Action: Request for Review of Staff's Preliminary Determinations of December 27, 2018, and March 28, 2019, Regarding Alleged Violation of RCH Sec. 11-104 by City Employees (*Ethics Commission Rules of Procedure* Section 5.5(2)(b))
- B. For Discussion and Action: Notice of Violation by a City Officer for Failure to File Complete Financial Disclosure Statement (Revised Ordinances of Honolulu (ROH) Section 3-8.4; Notice of Hearing (HRS Section 91-9.5))

- C. For Action: Request for a Motion to Approve and Adopt Staff’s Draft Advisory Opinion No. 2019-1 Regarding Alleged Violation of RCH Sec. 11-104 Against a City Officer
 - D. For Action: Request for a Motion to Approve and Adopt Staff’s Draft Advisory Opinion No. 2019-2 Regarding Alleged Violation of RCH Sec. 11-104 Against a City Officer
 - E. For Discussion and Action: Media Articles Regarding Ethics Commission Cases and Prior Staff
- IV. Strategic Planning
- A. PIG Meeting – *Ethics Commission–2027* – Update
- V. Adjournment – Next Meeting: June 19, 2019

SPEAKER REGISTRATION

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at ethics@honolulu.gov; or by calling 768-9242.

On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.

Each speaker is limited to a three-minute presentation on each item.

WRITTEN TESTIMONY

Prior to the Day of the Meeting: Testimony may be emailed to ethics@honolulu.gov or faxed to 768-7768.

On the Day of the Meeting: Submit 10 copies of written testimony to Commission staff.

Individuals who require special needs accommodations are invited to contact the Honolulu Ethics Commission at 768-9242, via facsimile at 768-7768, or email ethics@honolulu.gov at least **4 working days** in advance of the meeting.

All handouts will be posted at www.honolulu.gov/ethics/meetings.html